

**EDEN PRAIRIE LIONESS CLUB  
2014 ARTS AND CRAFTS FAIR**

Held in Grace Church in  
Eden Prairie, Minnesota 55347

FAIR DATE: November 1, 2014 ENTRY DEADLINE: Until full  
FEE: \$ 100 for 8' deep x10' wide area

**Make checks payable to: Eden Prairie Lioness Club**  
**Mail to: 17005 Weston Bay Rd, Eden Prairie, MN 55347**

**No Refunds – No Exceptions**

SET UP: October 31st from 3:00 - 7:00 PM and November 1st from 7:00- 8:30 AM

**FOR YOUR INFORMATION**

1. All vendors must have their booths ready by 9:00 AM on Nov 1, 2014.
2. There will be no structural accommodations. Vendor must supply their own booth enhancements. Nothing can be affixed to the walls.
3. We have 91 booths available, first come first serve. Notification by most expedient method will be made and checks will be promptly returned if space is sold out.
4. Space pre-assigned upon receipt of completed application and paid fees. Space may be reassigned the day of the show due to unforeseen circumstances.
5. Electrical outlets are limited; an additional fee of \$30.00 will be charged.
6. Tables are limited and there will be an additional charge of \$15.00 (skirting not included). Tables are 8' x 30".
7. Chair rental is an additional \$5.00.
8. A box lunch prepared by the church staff is available on a pre-order basis. Options are either a Turkey Wrap, Chips & Bottled water or Chicken Caesar Salad, Breadstick & Bottle water or \$6.00. Lunches must be preordered and paid with your Application. The Lioness will deliver your box lunch to your booth between 11:30 and 12:30. The church's café will be open for regular business if you prefer to order off their regular menu.
9. Please include the costs for pre-ordered lunch, electricity, tables and/or chairs (if applicable) with your Entry Fee.
10. If you provide us with a self-addressed, stamped envelope we will flyers that you can hand out at your other shows. And/or we can send you a PDG flyer on-line which you may print out yourself.
11. Please include the Minnesota Operator Certificate of Compliance (Form ST19) with your application.
12. If you do not have email, please enclose a self-addressed, stamped envelope for your confirmation.

13 Eden Prairie Lioness Club and Grace Church are not responsible for loss or damages incurred during or because of the Art and Craft Fair.

14. Application is subject to all conditions as set forth in attached pages.

15. All work and displays must be in good taste subject to the opinion of Grace Church and The Eden Prairie Lioness Club. We reserve the right to dismiss any vendor with no refund.

16. The area we will be using at Grace church is carpeted and, therefore, no work that may damage the carpet will be allowed.

17. Vendors must remove their boxes, "if you come with it, you must leave with it". Due to liability issues, there will be no storage area other than under your table.

18. Vendors are required to stay for the total length of the show which will be from 9:00 AM to 4:00 PM. All vendors must be out of the building by 7:00 PM on Saturday November 1, 2014.

19. Vendors will be able to set up on Friday, October 31st from 3:00 PM to 7:00 PM and on Saturday November 1, 2014 between 7:00 AM and 9:00 AM.

20. Vendors should come to Door 4 of the church for registration. Depending on the location of your booth, you may be directed to another door for unloading your goods or the church's loading dock if you prefer.

21. The Lioness will provide staff to watch your booth if you need to take a short break. They will not engage in any cash sales of your products but will accept checks on your behalf. We will not be held liable for any missing items during this time and we suggest that you take your cash box with you to avoid any conflicts.

***We ask that you use utmost care in transporting your goods to and from the building and take general care in your use of the facilities. We hope to distinguish our fair from others in the personal interest that we have in your success and are deeply interested in knowing how we can serve your needs. We may be limited in this by the restraints put upon us by the venue, but we truly wish to do the best we can. Your participation in this event helps your fellow citizens. All proceeds go back into the community and we are a totally volunteer group. We have tried to anticipate all the needs of you and of your customers by providing sitting areas for the customers knowing that they will be refreshed after sitting for a few moments and will continue further down the line. We negotiated with the church to have their dining room, The Devine Grind, open for the entire event. We would appreciate any feedback you might have after this event to let us know what we could have done better and what we did well.***

**We can be contacted at [jan.f@comcast.net](mailto:jan.f@comcast.net) or [lionessep@gmail.com](mailto:lionessep@gmail.com). Our website is: [eplionessart-craft.com](http://eplionessart-craft.com).**

**The Eden Prairie Lioness Club has no affiliation with Grace Church.**

**EDEN PRAIRIE LIONESS CLUB  
2014 ARTS AND CRAFTS FAIR APPLICATION**

Name(s): \_\_\_\_\_

Business: \_\_\_\_\_

Address: \_\_\_\_\_

City, ST & Zip Code \_\_\_\_\_

Business Phone: \_\_\_\_\_ E-mail address: \_\_\_\_\_

Website: \_\_\_\_\_

Type of art or craft/medium \_\_\_\_\_ Product price range \$ \_\_\_\_\_

I certify that my work is original and handmade. \_\_\_\_\_ (*initial please*)

I will have an animal escort due to a disability. Yes or No \_\_\_\_\_

Special Requests \_\_\_\_\_

Description	Price	Quantity	Price Total
Booth 8x10	\$100/each		
Electricity	\$30/booth		
Table Rental 8' x 30"	\$15/each		
Chair Rental	\$5/each		
Box Lunch Chicken Caesar Salad Bread Stick & Bottled Water	\$6/each		
Box Lunch Turkey Wrap, Chips & Bottle water	\$6/each		
<b>Grand Total</b>			<b>\$</b>

Amount enclosed and checks number: \$ \_\_\_\_\_ Number \_\_\_\_\_

I am enclosing the Minnesota Operator Certificate of Compliance Form ST19. I declare that the above information on this form is true and correct and that I have read and agree to all the information provided in the vendor packet.

Vendor Approval: \_\_\_\_\_ DATE \_\_\_\_\_

**Mail to: Eden Prairie Lioness, 17005 Weston Bay Rd, Eden Prairie, MN 55347**